

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY
COMMITTEE**

**WEDNESDAY 10 NOVEMBER 2010
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of the Meeting held on 15 September 2010

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4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5. Portfolio Progress Report from Cabinet Members Relevant to the Committee

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- Cabinet Member for Housing, Neighbourhoods and Planning
- Cabinet Member for Business Engagement

CRIME AND DISORDER SCRUTINY COMMITTEE

For item 6 only the Strong and Supportive Communities Scrutiny Committee will be acting as the Council's designated Crime and Disorder Scrutiny Committee.

6. Designated Public Place Order (DPPO) - Proposed New Orders

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7. Citizens Power Programme - Arts and Social Change & Social Media Projects

23 - 30

8.	Neighbourhood Councils - Progress Report	31 - 44
9.	Forward Plan of Key Decisions	45 - 58
10.	Work Programme	59 - 64
11.	Date of Next Meeting	

Wednesday 19 January 2010



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

Emergency Evacuation Procedure – Outside Normal Office Hours

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Committee Members:

Councillors: M Todd (Chairman), S Day (Vice-Chairman), M Collins, C Burton, G Simons, J R Fox and S Goldspink

Substitutes: Councillors: D Over, B Saltmarsh and G Murphy

Co-opted member when Committee Acting as Crime and Disorder Scrutiny Committee:
Ansar Ali – Policy Authority Representative

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

15 SEPTEMBER 2010

Present:	Councillors Todd (Chairman), S Day, Collins, Fletcher, Simons and JR Fox	
Also Present:	Councillor Walsh	Cabinet Member for Community Cohesion, Safety and Women's Enterprise
	Brian Gascoyne	Chairman of Millfield and New England Regeneration Partnership and Cohesion Board Member
	Bryan Tyler	Disability Forum Manager and Cohesion Board Member
	Maheeb Ladha	Director of Peterborough Racial Equality Council and Cohesion Board Member
	Jean Hunt	Chairman of Senior Citizens Forum and Governor at City College Peterborough
	Emma Norris	Royal Society of Arts – Lead for Civic Commons
Officers in Attendance:	Christine Graham	Safer Peterborough Partnership Manager
	Jawaid Khan	Community Cohesion Manager
	Sue Rampal	Assistant Cohesion Manager
	Julie Rivett	Neighbourhoods and Community Engagement Strategic Manager
	Karen Kibblewhite	Community Safety & Substance Misuse Manager
	Graeme Clark	Project Lead for Citizens Power: Peterborough
	Paulina Ford	Performance Scrutiny and Research Officer
	David O'Connor-Long	Solicitor
	Amy Brown	Solicitor

1. Apologies

Apologies had been received from Councillor Goldspink. Apologies were also received from Ansar Ali, co-opted member representing the Cambridgeshire Police Authority.

2. Declarations

There were no declarations of interest.

3. Minutes of the meeting held on 16 June 2010

The minutes of the Strong and Supportive Communities Scrutiny Committee meeting held on 21 July 2010 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

5. Community Cohesion Strategy 2010

The Community Cohesion Manager presented the report and informed the Committee of how the Strategy had been developed and the objectives and key messages that the Strategy contained. The Strategy was about how cohesion shared values would be promoted all over Peterborough. The language used in the strategy was bespoke and the photographs used in the draft strategy were temporary but the final document would contain pictures that reflected all of the diverse communities across Peterborough. A number of cohesion partners who had helped to produce the strategy were also in attendance to explain their work and their involvement in pulling the strategy together.

Community Cohesion had been embedded across Peterborough for some time through various documents but this strategy was a new document which provided a definition of cohesion and the aims, values, vision and priorities of the Cohesion Partnership. Action plans would underpin the document.

Brian Gascoyne, Chairman of the Millfield and New England Regeneration Partnership, informed the committee that the title "Home in the Meadows" was derived from the word Medehamstede which later became Peterborough. The city had always been a place where different people from different backgrounds had come together and was built on migration from both within the United Kingdom and from outside. Cohesion was a key part of the city and needed to be recognised. Peterborough was a city of culture and an example of this was the fact that there was 109 different languages spoken in Millfield.

Bryan Tyler, Disability Forum Manager, spoke about the work that had been achieved through partnership working to bring a Changing Places toilet to Peterborough which would be built next to the toilets in the Car Haven car park. A logo had been designed that would reflect disabled facilities and the changing places toilets and the Department of Transport had picked up on the logo and wanted to use it country wide.

Jean Hunt, Chairman of the Senior Citizens Forum and a Governor at City College Peterborough, spoke about how young and old people were working together. She had attended a recent project at the Green Backyard to talk to students with special needs from the City College about the war and digging for victory, which the young people had found very interesting. She had also helped to set up the first committee for male senior citizens in the central ward, along with a committee for women.

Maheeb Ladha, Director of Peterborough Racial Equality Council, stated that cohesion was about giving everyone the same life chances and outcomes and not about communities leading parallel lives. The strategy had been designed to be a living and readable document which was updated regularly. The priorities of the Cohesion Board were updated annually and this year's priorities were:

- Young People and NEETS – 15% of young people today were NEETS. One group of young people that had not made much progress was poor white people and there was a need to understand why this was happening.
- Poverty issues – vulnerable localities and families – Councillor Walsh was leading on this issue.
- Hate Crime – there were 429 hate crimes committed last year
- Gypsy and Travellers

Observations and questions were raised around the following areas:

- Members felt overall that the strategy was a very good document, however they felt that the wording 'Giving everybody similar life opportunities' which was under the vision

statement might be difficult to achieve and suggested that it be reworded to reflect that the aim was to get everyone to achieve their potential.

- Regarding bullet point 2 under the 'Our Values' list - Respectfulness towards age, gender, race, religion or beliefs, disability, sexual orientations and cultural differences, Members felt that there was a need to widen the definition to reflect that there was a desire for a society that respected all people no matter what their differences might be.
- Councillor Fletcher made a statement about illegal encampments in the South Bretton area. The Chair advised Councillor Fletcher that this was not the appropriate forum to discuss these issues and suggested that he contact the relevant officers outside of the meeting. Councillor Fletcher advised that he was not satisfied with that response.
- On page 10 under the section 'Preventing Extremism' it mentioned 'Targeting all kinds of extremism including Al-Qaida inspired ideology and far-right wing extremism', Members asked why Al-Qaida had been mentioned specifically as they felt that one area of extremism should not be mentioned above others. The Community Cohesion Manager advised that Al-Qaida had been specifically mentioned because the Government had advised that they were currently the main threat, however members of the public who had been consulted on the document had also made similar comments.
- Members felt that the title of the document 'Home in the Meadows' did not reflect cohesion and that people would not understand its relevance. Members were advised that by using the word 'Home' people would feel that Peterborough was a place they could settle and the word 'Meadows' went back to the historical name of Medehamstede.
- Members felt that the vision should be called The City of Peterborough's vision and not just Peterborough's vision. The Community Cohesion Manager advised that if the vision title were to change in that way the rural communities may not feel included.
- Members wanted to know how many of the general public had been consulted on the strategy. Members were advised that consultation had taken place through websites, newsletters, newspapers, the radio and at the Cohesion Board Away Day where 30 people from various community groups attended. There was a youth group called ABC who would be asking 70 young people for their views on the strategy. There had also been an equality impact assessment which was due to be completed soon.
- One of the priorities listed was - working closely with young to promote cross-community, how did the Board intend to achieve this? Members were advised that the contribution of young people was very important and there was a need to recognise the wider contribution of young people. The older and younger generations could learn from each other and examples of this were already happening across the city.
- Brian Gascoyne pointed out that during the discussion different communities had been mentioned and he wanted people to feel that Peterborough was one community. Councillor Todd felt that the heading needed to reflect that and Members suggested that the title of the Strategy could be 'One City, One Community' or something similar.

Councillor Fletcher requested that it be minuted that he felt that he had not been able to represent the views of his constituents and left the meeting.

The Committee supported the strategy and requested that the document be brought back to the Committee when the consultation had finished.

ACTIONS AGREED

That the Community Cohesion Manager considers the comments made by the Committee and brings back to the Committee at a future meeting the final Community Cohesion Strategy after the consultation process had been completed and all comments had been considered.

6. Citizens Power: Peterborough

The report informed the Committee of the new Citizen Power Programme in Peterborough and specifically the following two strands:

- Civic Commons
- Building Recovery Capital

Graeme Clark, Project Manager presented the report accompanied by Julie Rivett, lead officer for Civic Commons and Karen Kibblewhite, lead officer for Building Recovery Capital. Also in attendance was Emma Norris who was the Royal Society of Arts lead for Civic Commons. A short presentation was given on each of the strands explaining what the purpose of each was and the aims and outcomes behind them.

Civic Commons was about:

- passionate citizens, leading local figures, well known thinkers and politicians for discussion, debate and action on topical local and national issues (e.g. immigration)
- capacity building – advocacy skills, confidence, knowledge about a range of issues
- seeding ground for ideas and local innovation

The Civic Commons would:

- provide space for dialogue and deliberation
- provide spaces for citizens to engage in bigger-picture political and social issues
- help citizens gear up for a new, more involved role in civic life
- build national reputation of Peterborough
- address some social problems

The Recovery Capital Project was about:

- How communities could support people with problems associated with drug & alcohol use
- Understanding the capacity of specific communities to deliver
- Peterborough as a leading example of Recovery Community
- User defined recovery services

Its aims and outcomes were:

- Ability to define & measure Recovery Capital
- Foundations of a Recovery Community
- Peer led Recovery Community Networks
- Shared understanding of recovery & Recovery Capital
- Reduction in the stigma surrounding substance misuse
- Increased collaborative working in the city
- Work alongside existing services

Observations and questions were raised around the following areas:

- Members wanted to know why Citizens Power was being developed as there were already lots of opportunities for residents to get involved in decision making. They also felt that there was a danger that Civic Commons could attract the same people who usually got involved. Emma Norris advised Members that this was a way of trying to engage differently with people and about getting local people to set the agenda. It was about engaging with local people who were quietly doing good work in the community but who did not necessarily get involved in committees and meetings. Civic Commons was not another committee and it was about bringing the right people together and harnessing the good work that they did.
- When was Citizen's Power launched? It was launched on 19 July 2010.

- What action plans, objectives and measures had been put in place? Members were advised that work plans were currently being developed and would include outputs and targets. Members of the public would set the agenda and outcomes for each strand.
- Would there be any additional funding apart from what had already been committed. No additional funding was available.
- How would you measure the impact and success of the project? Members were advised that there would be targets set in the actions plans that would be measured and would also be given an independent evaluation.
- Would the Neighbourhood Councils be linked to Civic Commons? Members were advised that there would be a link.
- Members suggested that when meetings were held that they should not be in the usual council buildings.
- How would you identify the right people to engage with? Members were advised that people would be identified through the Neighbourhood Management Team and Community Development Workers.
- Members were advised that the Recovery Capital Project was about developing networks for drug and alcohol users and using expertise of recovering drug and alcohol users. It would also help to remove the stigma around substance misuse. There was an active service user group who had become more vocal about what support there was for people after their recovery. Having the support of local communities was important.
- Members were advised that the Citizens Power Programme was on the Green Shoots Agenda and the Recovery Capital Strand would help inform and develop services for the Top 100 users' families.

The Committee supported the work being developed around the Civic Commons and Recovery Capital Project strands of the Citizen's Power Programme.

ACTION AGREED

That a progress report on the Civic Commons and Recovery Capital Project be brought back to the Committee in six months time.

7. Scrutiny Big Debate – Issues Report

The report provided the Committee with information regarding the issues raised at the Scrutiny Big Debate held on 16 February at the Key Theatre and information in response to those issues as to how the Council were addressing them. Members were satisfied with the responses and requested that a report come back to the Committee in six months time to check on the progress being made on each of the issues. Members paid particular attention to the response on Restorative Justice and requested that they be kept informed on how this progressed.

ACTION AGREED

That a progress report on the Big Debate Issues be brought back to the Committee in six months time paying particular attention to Restorative Justice.

8. Forward Plan of Key Decisions

The Committee received the latest version of the Council's Forward Plan, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the Forward Plan and requested that the item on Section 75 Pooled funding arrangements for substance misuse services be brought to the Committee in March 2011 for scrutiny.

9. Work Programme

Members considered the Committee's Work Programme for 2010/11 and discussed possible items for inclusion.

ACTION AGREED

To confirm the work programme for 2010/11 and the Scrutiny Officer to make any amendments as discussed during the meeting.

The meeting began at 7.00 and ended at 9.00pm

CHAIRMAN

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 5
10 NOVEMBER 2010	Public Report

Report of the Cabinet Member for Housing, Neighbourhoods and Planning and the Cabinet Member for Business Engagement

Report Author – Adrian Chapman
Contact Details – 01733 863887

PORTFOLIO PROGRESS REPORT

1. PURPOSE

To provide Members with a progress report from the following Portfolio Holders in relation to matters relevant to this Committee:

- Cllr Peter Hiller: Cabinet Member for Housing, Neighbourhoods and Planning
- Cllr Gavin Eley: Cabinet Member for Business Engagement

2. RECOMMENDATIONS

Members are asked to scrutinise the progress made on the Cabinet Members' Portfolios by providing challenge where necessary and to suggest ideas and initiatives to support improvements in performance.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

The ambition of the Sustainable Community Strategy is to deliver a bigger and better Peterborough, taking advantage of the inherent opportunities we have and at the same time tackling the challenges we face in order to deliver a higher quality of life for all. The priorities and actions from relevant Portfolios directly contribute to this ambition.

4. BACKGROUND

At its March 2010 meeting, the Strong and Supportive Communities Scrutiny Committee invited Councillor Eley and Councillor Hiller to update them on their priorities for the coming year. This report provides Members with an update on those priorities with progress made to date, coupled with information about newly emerging priorities and progress made where relevant.

5. KEY ISSUES

5.1 Councillor Hiller – Cabinet Member for Housing, Neighbourhoods and Planning

In preparing for proposed budget reductions, Cllr Hiller's focus has been on ensuring the right balance of regulatory and preventative services remain, and are further enhanced where possible to deliver positive action for our communities. Investment in our transport infrastructure has also required significant input from Cllr Hiller.

Key priorities for the remainder of the municipal year include supporting officers to embed new working practices in the context of public sector spending pressure, ensuring that our communities have a strong voice to help deliver the aspirations of the Big Society, and continuing to champion major developments in the city from both a transport and planning perspective.

5.1.1 Update

More specifically, the following details provide Members with an update of progress in recent months:

Planning Services

(i) Development Management & Compliance

In recent years the service had a poor reputation in terms of speed and quality of service but in the last 12 months significant improvements have been made in several key areas:

Application Type	% of Applications Determined in Target Period		
	2008/9	2009/10	2010 to date
Major – 13 weeks	61%	53%	73%
Minor – 8 weeks	65%	70%	78%
Other – 8 weeks	77%	85%	91%

Significantly more planning applications are being decided within target timescales and we are providing a managed, income earning pre-application facility. Response times in the Compliance team have been much improved with 98% of service requests being investigated within 10 days and 92% of cases (where no planning breach has been found) being dealt with in 8 weeks.

A great deal has been done to improve our relationship with our customers and raise our public profile. We hold regular liaison events with service users, frequently present material at Chamber of Commerce events, and the City Council's first Construction and Design Awards are to be held this November. We encourage feedback on people's experience of the service and undertake satisfaction surveys. We have recently been presented with a Government Customer Excellence Award and compliments to the service outstrip complaints by 6:1.

A number of significant planning applications have been submitted to the Council recently including 350 dwellings on the Carbon Challenge site, the Stanground Local Centre, a care home at Bretton and work continues on the applications from the Great Haddon development. The service has strengthened its linkages with Opportunity Peterborough to ensure that new business and expansion enquiries are promptly and effectively dealt with.

The merger of Planning Services and Transport and Engineering Services under a single Head of Service will bring improved integration, co-ordination and synergies.

(ii) Natural & Built Environment

Good progress is being made on preparing village design statements which will provide bespoke planning guidance for a number of key villages in the City. The Biodiversity Strategy has been adopted, and 1km of the green wheel has been resurfaced.

(iii) **Building Control**

Building Control has recently completed the building control advisor role on the new hospital project, a role which lasted five years. The service has also been awarded the carbon challenge site contract which is for 350 zero carbon homes.

Additionally, the service has continued to win work outside of the Peterborough area having given assistance to Sainsbury's on 8 projects.

Transport and Engineering

Current budget proposals set out measures to significantly improve our car parks to give better disabled access, introduce pay-on-exit machines, and to enable enforcement officers to monitor parking on our streets. We are also proposing to seek to competitively price each of our car parks. This will make sure we fill our car parks and make best use of the space available across the city. This will mean some prices will go up and some will go down and the council will be aiming to compete with private operators in the city.

Following successful meetings with the disability forum, additional and improved wide-access parking bays have been installed at various off-street car parks, increasing the available provided space. Further bays are yet to be installed at some other car parks

A number of major transport infrastructure schemes have continued or have concluded, including:

- works across the **City Centre Public Realm project** which are reaching the final stages. Works in the coming month will include:
 - Continued paving, ramp and step construction around the West of St John the Baptist Church & the forming of St Johns Square
 - Finishing touches across many areas of work to remove fencing and open completed works throughout October and early November
 - The completion of the lighting, both architectural and functional, such as on street lighting columns, up lighting to the Cathedral great gates and wall mounted lighting units onto key buildings
 - Final electrical works to pop up power units and water feature
- **Morrison Superstore Access:** Signalised Junction within Lincoln Road. Civil works are complete apart from snagging items, which will be carried out in due course. Signals are in operation
- **A15/A1139 Junction 8 Roundabout:** Junction 8 roundabout improvement scheme involves the signalisation of the junction to accommodate future growth in Peterborough by improving traffic flows and reducing congestion. Work on site commenced on 19th April and is proceeding slightly ahead of programme, with completion planned for Christmas. Works are being delivered alongside the Welland Road Traffic calming and regular information events are held for ward councilors, businesses and representatives from residents groups. Information is also available on the website at www.jn8.co.uk The final carriageway surfacing has been completed although there is still some high friction surfacing material to be laid on top of this on traffic signal approaches. It is currently planned to switch on the traffic signals in early to mid-November.
- **A1073 Spalding to Eye Improvement scheme:** the northern section of the road between the A16 and Crowland opened to traffic on 8th August 2010. The southern section of the road between Crowland and Peterborough cannot open until the instability issues affecting the embankment approaching Car Dyke Bridge have been resolved. Geotechnical experts are currently carrying out tests, which will determine the best course of action to stabilise the embankment and their report was expected at the end of October. It is estimated that the road will be opened to traffic between January and March 2011, depending on the scope and complexity of the remedial works. Lincolnshire County Council is leading on this joint Lincolnshire County Council/Peterborough City Council scheme.

Local Transport Plan 3 (LTP3)

A consultation leaflet on Peterborough's third Local Transport Plan was distributed to all Peterborough residents in September's edition of Your Peterborough. Representatives from the Transport Planning Team also attended all Neighborhood Council meetings throughout August and September and staffed a two day exhibition in Queensgate to give residents the opportunity to discuss the consultation document and raise any queries they may have had. For the main part the consultation has been well received and remains open until the end of November. To date, the team has received over 1,000 responses. Upon close of the consultation period the data will be collated and a report will be submitted to Cabinet.

Neighbourhood Services

The key focus in recent weeks has been on a major restructure of the Neighbourhood Services division, to ensure a strong, supportive service is provided to support communities and Members. The newly emerging structure is likely to feature:

- A combined regulatory and enforcement service responsible for enforcement activity (parking, housing, environmental etc) and regulatory services (trading standards, environmental health, licensing etc)
- A joint PCC/Police community safety service operated through a single manager and responsible for leading on Integrated Offender Management, substance misuse and preventing and enforcing against anti-social behaviour
- A combined strategic housing service responsible for homelessness prevention, supporting people to live in their own homes through the Care and Repair service, and supporting vulnerable groups with housing related support through the Supporting People programme

The division will also continue to lead on the cohesion agenda, as well as on key neighbourhood programmes including the RSA Citizen Power project.

The Care and Repair Home Improvement Agency was being considered for outsourcing as part of the City Services Lot 3 procurement process. It has now been confirmed that the service will not be outsourced through Lot 3, but instead will be internally reviewed in order to ensure maximum efficiency and viability.

A number of high profile prosecutions have been achieved in our regulatory services, including the businessman sent to prison for two years and fined £20,000 as a result of a large scale oil drilling equipment counterfeiting (a case worth £950,000), Hampton Trading Ltd pleading guilty at court to 5 offences relating to consumers being misled (the company was charged £2,000 per offence plus £1,700 costs), a private hire company successfully prosecuted for using unlicensed drivers and vehicles (as a result they lost all passenger transport contracts with the authority), and the Huntingdon licensed driver prosecuted for unlawfully plying for hire in Peterborough.

We have worked in partnership with the UK Borders Agency on a project to eradicate the issue of rough sleeping in Peterborough. The project, which supported rough sleepers to access help or to reconnect to their home countries, has been hugely successful and is seen as a model of good practice for other towns and cities.

Our Neighbourhood Management team are working closely with communities across Peterborough to develop robust community action plans, and to support the capacity of local groups and people to become more involved. Neighbourhood Councils have also continued to develop – this is a separate agenda item at this meeting.

5.2 Councillor Elsey – Cabinet Member for Business Engagement

In preparing for public sector spending pressures, Cllr Elsey has supported the development of a greater focus around commerciality, including maximising city centre events, the use of our valuable city centre open spaces, and working hard to enhance the retail offer in Peterborough.

5.2.1 Update

The Visitor Destination Centre has had a very busy summer with the introduction of the Key Theatre Box Office. First Capital Train tickets will also be available from December 2010 and work is progressing with the Ticket Factory to become an Agent for the area due to the closure of all Ticketmaster Agencies. National Express tickets will also be available within the next month. Work to integrate the Visitor Destination Centre and the Travelchoice Centre staff teams is complete, with those staff able to support both venues. It is envisaged that customers will be able to obtain their railcards and bus mega-riders from the Visitor Destination Centre in the near future.

The Peterborough Privilege Card is soon to be launched, with over 50 businesses sponsoring the card.

Business Forum meetings continue to be held monthly with 30+ businesses attending each meeting. The Local Data Company report for the first six months of the year shows that Peterborough is showing a positive of 0.79% increase of shop unit occupancies, with an overall 9.4% of vacant shops. This compares favourably to Cambridge's rate of vacant units which is at 11.9%.

For the first time ever Peterborough came top and was awarded Gold in the Anglia in Bloom competition. Peterborough's entry was managed and co-ordinated by the City Centre Operations team.

The Italian Festival held in October was once again a great success drawing significant crowds to the city centre. The Italian Community Association is looking to bring the 2012 event slightly forward in the year.

This year's Christmas lights switch-on ceremony will be held on 20th November. Our German Christmas market will operate between 26th November and 23rd December.

Two new CCTV cameras have been installed, one opposite the Job Centre at the Burghley Road junction and the second close to All Souls Church on Lincoln Road, with both cameras being transmitted wirelessly so there are no ongoing transmissions costs.

The 2010 Perkins Great Eastern Run attracted a record number of runners since its reintroduction to the City in 2006; it has also been awarded a Gold Standard rating by the BARR who are the regulatory body for UK Athletics. The second fastest time for a half marathon in the UK this year was also achieved, 62mins 16secs. Perkins have agreed a new five-year sponsorship deal for the race which will ensure it can continue to be delivered at no cost to the Council.

Preparations for a family event to be held in Cathedral Square on New Year's Eve are well under way. The event will run from 8pm through to 12.30am with Fireworks at midnight from the roof of Queensgate. We are working closely with the Police and the night time economy to ensure the success of the event.

6 IMPLICATIONS

It is anticipated that the Scrutiny Committee will comment on and make recommendations relating to the updates provided in this report in order that delivery potential is maximised for the benefit of our communities.

7 CONSULTATION

Consultation relating to any specific action or initiative contained within this report takes place as required.

8 EXPECTED OUTCOMES and NEXT STEPS

Comments and recommendations made by Scrutiny Committee members will be considered as part of the ongoing development and delivery of specific business areas.

9 BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

10. APPENDICES

None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 6
10 NOVEMBER 2010	Public Report

Report of the Executive Director of Operations

Contact Officer(s) – Christine Graham, Safer Peterborough Partnership Manager
Contact Details – 864120

DESIGNATED PUBLIC PLACES ORDER (DPPO)

1. PURPOSE

- 1.1 In order that problems with alcohol related anti social behaviour in our neighbourhoods can be tackled it is proposed that the number of DPPOs are extended. The DPPO would mean that to consume alcohol in public when asked to stop by a police officer would become an offence.
- 1.2 The process requires authorisation from Cabinet Member for Community Cohesion, Safety and Women's Enterprise to instigate full consultation prior to reports to Scrutiny Committee and then Full Council for decision. This report is presented here as part of this process.

2. RECOMMENDATIONS

- 2.1 That Scrutiny recommends to Full Council that the DPPOs are adopted or rejected as detailed below.

All of these recommendations come with the support of Chief Superintendent Andy Hebb, Divisional Commander, Cambridgeshire Constabulary

- | | |
|----------|---|
| Order 6 | Pyramid Centre, Bretton – <i>not recommended for adoption as there are not sufficient incidents to support the making of an order</i> |
| Order 7 | Holywell Lakes – <i>not recommended for adoption as there are not sufficient incidents to support the making of an order</i> |
| Order 8 | Church Drive, Orton Longueville – <i>recommended for adoption</i>
<i>It should be noted that the size of this order has been extended following the responses received to the consultation</i> |
| Orton 9 | Millfield and New England – <i>recommended for adoption</i> |
| Order 10 | Dogsthorpe – <i>recommended for adoption</i> |
| Order 11 | Eastfield Road – <i>recommended for adoption</i> |

The exact areas covered by each order is contained with Appendix One.

(the numbers of these orders begin at 6 rather than 1 as they continue from the 6 orders already in place)

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Anti social behaviour is a priority in the Safer Peterborough Partnership plan. The report helps to achieve NI 17 Perceptions of anti-social behaviour which is an LAA priority. It also helps to achieve the following National Indicators: NI 21 Dealing with local concerns about anti-social behaviour and crime issues by the local council and the police, NI 27 Understanding of local concerns about anti-social behaviour and crime issues by the local council and police and NI 41 Perceptions of drunk or rowdy behaviour as a problem.

4. BACKGROUND

- 4.1 Some months ago a DPPO was made in Fletton. As this consultation process was underway, a number of people (including Neighbourhood Managers, sector inspectors, elected members and members of the public) approached officers to request a DPPO in their neighbourhood.
- 4.2 In response to these approaches, all Neighbourhood Managers and Sector Inspectors were approached over the summer asking that they put forward suggestions for those orders that they felt were needed in their area.
- 4.3 From these recommendations, the six orders proposed were drawn up and the consultation process opened.

5. THE EXTENT OF THE PROBLEM

- 5.1 Detailed below is the statistical information for each of proposed Orders. Each of the areas was considered over the 12 month time period of 1st September 2009 – 31st August 2010.

Order 6 Pyramid Centre, Bretton

ASB incidents were reviewed at the Pyramid Centre, Hanover Court and Watergall. For the specified period there were 76 incidents of ASB, only five of which was alcohol related (of these five that were alcohol related only two were in relation to consumption of alcohol in public). Although this number of incidents of ASB may seem high, it should be borne in mind that the area in question is a shopping centre and therefore it would be expected that there would be more calls for service.

Order 7 Holywell Lakes

Within the period reviewed there were only 4 incidents of ASB reported to the police and none of these were alcohol related. (Incidents were reviewed in Holywell Lakes and Larklands).

Order 8 Church Drive, Orton Longueville

There were 14 incidents in ASB in the period of the review, of which 10 were alcohol related. Although this is not a high number the problems being experienced in this area have been a high priority for the Neighbourhood Panel for some considerable time.

Orton 9 Millfield and New England

As part of the review, incidents in Lincoln Road have been *excluded* as this road extends outside the area of the proposed DPPO and it is not possible to isolate the incidents sufficiently to be reliable. With Lincoln Road excluded, there were 1,132 ASB incidents during the review period of which 96 were alcohol related.

Order 10 Dogsthorpe

There were 438 incidents of ASB during the period of the review and of these 20 were alcohol related. It should be noted that this area has been a priority for the Neighbourhood Panel and that a Dispersal Order has been in place for a period of time. Much of the ASB is related to noise and rowdy behaviour, which given the history of problems of alcohol use in the area is likely to be alcohol related.

Order 11 Eastfield Road

There were 195 incidents of ASB in the period of the review which equates to 16 incidents per month. Of these 195 incidents, 42 were alcohol related.

6. DESIGNATION ORDERS

- 6.1 Sections 12-16 of the Criminal Justice and Police Act 2001 provide local authorities with an adoptive power to restrict anti social public drinking in designated public places and provide the police with powers to enforce the restriction. These powers replaced the Alcohol Ban Byelaws.
- 6.2 The Order is not intended to lead to a comprehensive ban on drinking in the open air and

should only be used where authorities are satisfied that the nuisance and disorder have been associated with drinking in a public place. The Local Authority must be satisfied that the order is not being used disproportionately or in an arbitrary fashion.

6.3 Local authorities must consider the extent of the problem and the likelihood of the anti social behaviour continuing if an order is not made.

6.4 The designation order will mean that if a person continues to drink in public when asked not to do so by a police officer they may be arrested and fined £500 if convicted. The police can also arrest someone failing to surrender alcohol in the area when asked to do so.

6.5 The designation order will not cover beer gardens and private dwellings.

7. IMPLICATIONS

7.1 Displacement

The Designation Order alone will not provide a complete solution to the problem being experienced. There are many complex reasons why these people abuse alcohol and why they choose to do this in public places. The Designation Order will not tackle the root causes of the problem and it is possible that they will move to an area not covered by the Designation Order.

7.2 Effectiveness

The Designation Order only makes it an offence to continue to drink alcohol when asked to stop by a police officer or Police Community Support Officer (PCSO).

7.3 Financial Implications

The cost incurred in making the order is minimal – only the cost of further public notices and signs for the relevant areas.

Any further support to partnership work to address the root causes of street drinking would have financial implications which have not been addressed within this report.

7.4 Legal Implications

This Designation Order is being made in line with the guidance provided by the Home Office and the powers given to local authorities under the Criminal Justice and Police Act 2001.

8. CONSULTATION

Consultation has been undertaken in line with the requirements of the Criminal Justice and Police Act 2001.

8.1 Public

A public notice was placed in the Evening Telegraph, informing the public that a map of the proposed areas and a list of streets could be viewed at: Bayard Place and the Town Hall. It also invited the public to respond with their views.

One member of the public has responded in writing making comments about drinking in general without making specific comments about the areas being considered.

One member of the public responded by email to support all of the proposed orders.

Order 6 Pyramid Centre, Bretton

There has been no response from members of the public.

Order 7 Holywell Lakes

There has been no response from members of the public.

Order 8 Church Drive, Orton Longueville

Seven members of the public have responded to the consultation and supported the order, whilst asking for the area to be extended.

Orton 9 Millfield and New England

Responses were received from four members of the public supporting the DPPO.

Order 10 Dogsthorpe

No responses received

Order 11 Eastfield Road

No responses received

8.2 Parish Councils

The Parish Councils affected by the proposed Orders have been consulted. These are:

- Bretton Parish Council who supported the making of the DPPO
- Orton Waterville Parish Council and a comprehensive response has been received that has made recommendations for changing the area which have been taken on board in the proposals before the committee

8.3 Police

We have received written support from the police for the proposed DPPOs.

8.4 Licensed premises

All premises in the proposed area holding licenses to sell alcohol have been written to advising them of the proposal and seeking their views. None of the licensees have made contact to express a view on the subject.

8.5 Ward Councillors

All ward councillors have been contacted.

Order 6 Pyramid Centre, Bretton

Councillor Fitzgerald responded to the consultation by saying that he was happy for the DPPO to go ahead if there was evidence to support it but that he had not had any particular problems reported to him.

Order 7 Holywell Lakes

This has been supported by Councillor Samantha Dalton

Order 8 Church Drive, Orton Longueville

This was supported by Councillor Gavin Elsey
The order was supported by Councillor June Stokes who requested that the area be extended.

Orton 9 Millfield and New England

This was supported by Councillor John Peach.

Order 10 Dogsthorpe

Councillor Bella Saltmarsh has responded to say she has no objection to the order.

Order 11 Eastfield Road

No responses received.

8.6 Residents' Groups

All of the Residents' Groups in the areas have been consulted. Details of these groups are listed below:

- Langley and Pyhill Residents' Association - no response has been received
- Longthorpe Community Association - no response has been received
- Orton Waterville Village Committee responded to support the order but request that the area was extended
- Walton Community Association - no response received
- Fulbridge Residents' Association - no response received
- Mill Area Residents' Association - no response received
- Pakistan Community Association - no response received
- Old Dogsthorpe Residents' Association who responded to say that they welcomed the drinking restrictions as proposed. They did also raise concerns about displacement into other areas.
- Eastgate Residents' Association - no response received
- East Community Association - no response received

9. NEXT STEPS

- 9.1 That Scrutiny supports the recommendations made within this report and recommends to Full Council that the DPPO is adopted.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

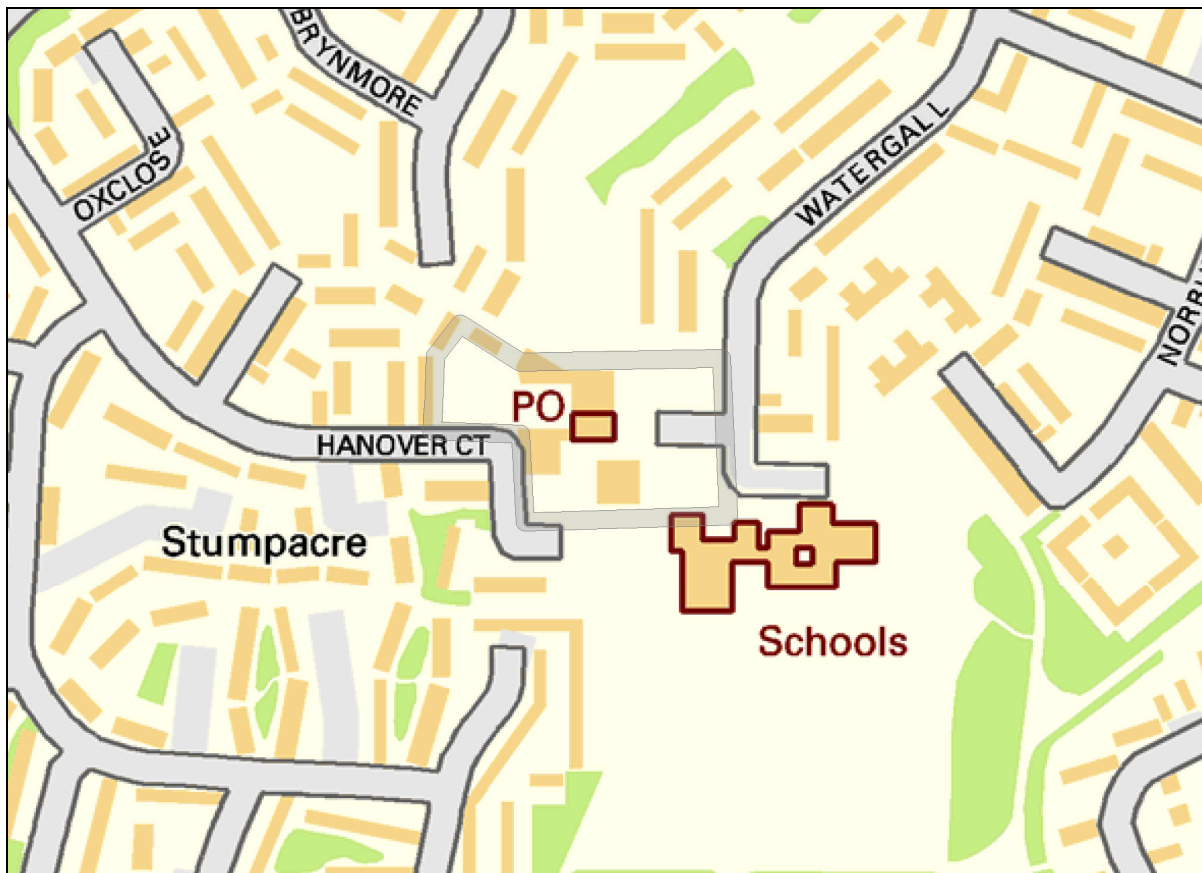
- 10.1 Section 12-16 of the Criminal Justice and Police Act 2001
Local Authorities (Alcohol Consumption in Public Places) Regulations 2001

11. APPENDICES

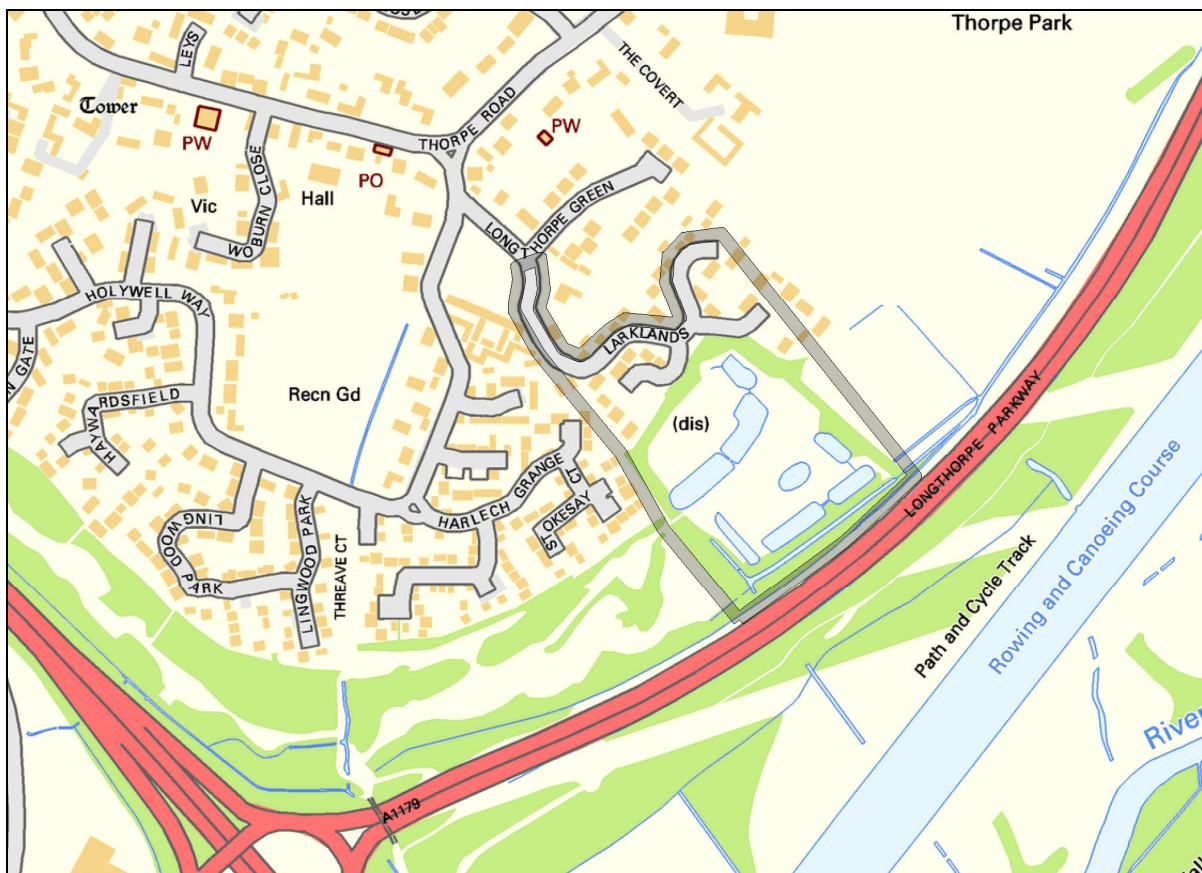
- 11.1 Appendix 1 – map showing proposed areas

Appendix One – details of DPPO areas

Order 6 – Pyramid Centre



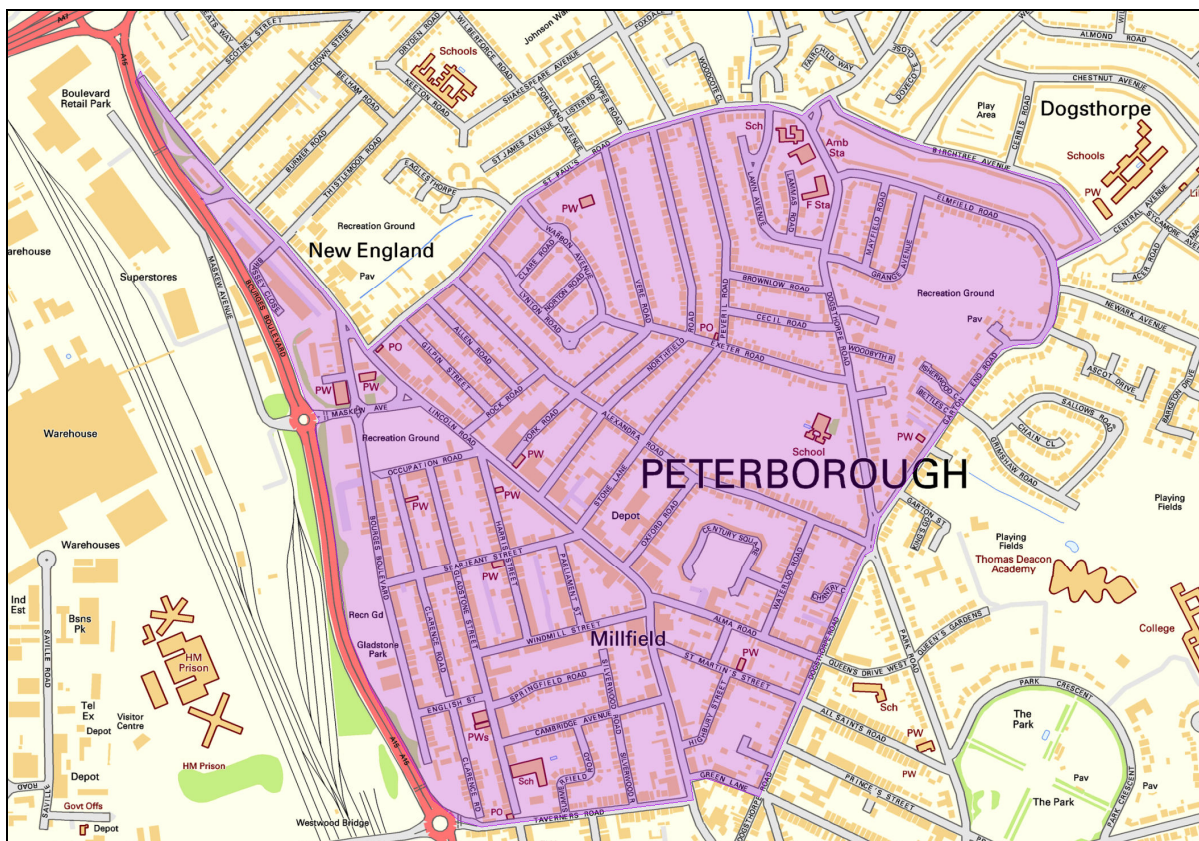
Order 7 - Holywell Lakes



Order 8 – Church Drive, Orton Longueville



Order 9 – Millfield and New England



STREETS TO BE COVERED BY PROPOSED AREA

Bourges Boulevard from Jnc. with Taverners Road to level with St Pauls Road
St Pauls Road to Jnc. with Birchtree Avenue
Birchtree Avenue to Jnc. with Central Avenue
Garton End Road
Dogsthorpe Road to Jnc. with Green Lane
Green Lane
Taverners Road
Gilpin Street
Allen Road
Rock Road
York Road
Stone Lane
Oxford Road
Century Square
Waterloo Road
Chantry Close
Lincoln Road from Jnc. with St. Pauls Road to Taverners Road
Maskew Avenue
Occupation Road
Searjeant Street
Windmill Street
Springfield Road
Cambridge Avenue
Bourges Boulevard
Clarence Road
Gladstone Street
Harris Street
Parliament Street
English Street
Silverwood Road
Summerfield Road
Alexandra Road
Northfield Road
Lynton Road
Highbury Street
Alma Road
St Martins Street
Isherwood Close
Bettles Close
Woodbyth Road
Cecil Road
Brownlow Road
Vere Road
Norton Road
Clare Road
Warbon Avenue
Peverill Road
Exeter Road
Lawn Avenue
Lammas Avenue
Dogsthorpe Road
Mayfield Road
Grange Avenue
Elmfield Road

Order 10 – Dogsthorpe



STREETS TO BE COVERED BY PROPOSED AREA

- Newark Avenue
- Central Avenue
- Eastern Avenue to Jnc. with Eastern Close
- Boundary of Recreation Ground
- Eastfield Road to Newark Avenue
- Olive Road
- Lilac Road
- Ash Close
- Ash Road
- Beechwood Road
- Chestnut Avenue
- Sycamore Avenue
- Larch Grove
- Acer Road
- Rowan Avenue
- Oakleaf Road
- Cherrytree Grove
- Maple Grove

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 7
10 NOVEMBER 2010	Public Report

Report of the Programme Manager, Citizen Power Peterborough

Contact Officer(s) - Graeme Clark
Contact Details - 317495

CITIZEN POWER PROGRAMME – ARTS AND SOCIAL CHANGE & SOCIAL MEDIA PROJECTS

1. PURPOSE

- 1.1 To provide the Committee with an opportunity to scrutinise the approach being taken in relation to two of the individual projects that form part of the RSA Citizen Power Peterborough programme, specifically the Arts and Social Change project, and the Social Media project.

2. RECOMMENDATIONS

- 2.1 Members are asked to comment on and scrutinise the overall approach to Citizen Power Peterborough in relation to the Arts and Social Change project, and the Social Media project

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The programme aligns to the following Sustainable Community Strategy priorities which are relevant to this Committee:

Creating Strong & Supportive Communities

- Empowering local communities
- Making Peterborough safer
- Building community cohesion
- Building pride in Peterborough

4. BACKGROUND

Citizen Power Peterborough is a two year programme bringing together local people to shape the future of the city. The aim is to build connections between people and communities, encouraging and supporting them to become more involved in their communities. Seven inter-related projects will look at life in Peterborough and focus on new ways of supporting local people and their communities to make a positive difference. The two projects being considered at this meeting are (i) Arts and Social Change and (ii) Social Media.

4.1 Arts and Social Change

This strand will explore the role of the creative arts in developing a sense of belonging and pride in Peterborough, as well as underpin engagement for the entire Citizen Power Programme. Creative artistic interventions will enable and support local people and those in key roles in the city develop a better understanding of needs, build joint aspirations and share ideas and solutions to the challenges faced by the city. It should be noted that this is not an arts project; it is a practical way in which to picture how social change and the arts can work together to help people help themselves and make a positive difference in their communities.

The aims of the strand include:

- To use the creative arts to deliver high quality activities and interventions that will develop the abilities of local people to get involved and make a positive difference within their communities
- To use the creative arts to build connections between individuals and between people and the places that they live
- To support and build a self sustaining network of locally based artists who can both contribute to the cultural aspirations of Peterborough and be an active part of the arts offer regionally
- To help shape the provision of a future creative arts hub for the city

Arts and Social Change will be delivered through an integrated framework of elements where each element will support and reinforce each other. For example, integrating arts activities into the delivery of the programme will in turn strengthen the arts community in the city as would the delivery of high quality artistic activities which promote involvement at a local level.

These elements are:

- (i) Creative Gatherings:** facilitated sessions for creative artists who live and work in Peterborough. Seven gatherings will be held throughout the two years of the programme and will support the development of other programmes that involve locally based artists Experiments in Place Making and Dialogue in Action (See below for more details on both of these). These sessions will also provide networking opportunities for the creative arts community in Peterborough. This will enable experiences and knowledge to be shared and new relationships to be forged thus creating a stronger and more vibrant arts community which can add value to the city's growth plans. Vivacity sees this element as being an important element in developing a diverse cultural strategy. To promote the sustainability of these events attendees will take on more responsibility in shaping what the gatherings will consider with the final two sessions being facilitated by creative artists from the city. This will mean that the gatherings can continue beyond the life of the Citizen Power programme.
- (ii) Experiments in Place Making:** locally based artists are partnering with local neighbourhoods. This work is taking place through the Neighbourhoods agenda with local artists working with Neighbourhood Managers to look at how creative solutions can be utilised in identifying new approaches to developing communities which best meet local needs. This will happen within the Community Action Planning framework.
- (iii) Dialogue in Action:** Ten partnerships of artists with professionals in Peterborough's public sector pertinent to the Citizen Power agenda. For example a visual artist could partner with a police officer offering the public sector professional with insights around creative ways in which to deliver services and for the artists to gain a 'fly-on-the-wall' experience of an aspect of life in a sector which interests them.
- (iv) Artist residencies:** two artist residencies hosted by communities in Peterborough. The residencies will be for one year (March 2011 – March 2012) and communities will bid to have artists work in their areas. Communities will develop a brief and bid for artists to work with them in their communities. This collaboration will help communities understand what it is they need from their areas, build the capacity of people to make a positive difference in their communities and use the creative arts to explore new ways to do this.

(v) **Commissions:** two commissions based on the core themes of Citizen Power will deliver interventions in the city. The first, being developed by Encounters, will take place during November 2010 with the final event on 1 December 2010. This first commission is called 'Take Me To' which is a series of personal tours of Peterborough. Up to 36 individuals or small groups will take part and will be invited to share their Peterborough life with people from across the city by taking them to places which mean something to them. The tours offer a chance to reflect on and share experiences of living in Peterborough, as well as getting a chance to secure a glimpse into the lives of other people who are also living in the city. A final event will take place which will bring together all 'Take Me To' participants to share their thoughts and experiences of the commission. The purpose is to build connections between people and places across the city.

In relation to the final two bullets above the programme is working with a range of individuals and organisations including the Peterborough Council for Voluntary Service, Greater Peterborough Partnership Cohesion Manager, New Link and Neighbourhood Managers to identify individuals and groups who wish to take part in these elements of the strand. This approach is enabling us to engage at a grassroots level.

The idea of a creative arts hub for the city has been discussed for some time and it is hoped that the Old Still, which was used as a base for the city's View 5 artists earlier this year, will provide a hub not just for this strand but for the entire programme. Negotiations are currently in progress to secure this facility. Once in place the Old Still would be a catalyst towards a sustainable creative arts hub which will help the city's growth plans by for example attracting new and improved retail outlets and make Peterborough a much more appealing place for business to come to.

4.2 **Social Media**

This strand is about developing an online platform and social media tools for local people. It is looking at how social media can be used to improve community participation in the city and connect different people and organisations that are committed to making Peterborough a more vibrant place to live.

The long term goal is to establish a sustainable network of community websites, owned and developed by local people interested in positive change. These sites will connect people across the city helping them understand what Peterborough has to offer and how they can get involved either as a participant or volunteer for example.

A precursor to this is the Citizen Power website which is operational and being utilised to promote not just the programme but events and activities across the city including the recent New Internal Encounter (NIE) production 'Tales from the Middle of Town' which performed a theatre show based on stories written by school children from across Peterborough.

Connections of this nature are bringing organisations such as NIE into the Citizen Power programme and they are an integral part of the creative gatherings (see above), sharing their expertise and experience with locally based creative artists thus building capacity within the city.

The Citizen Power website is also being used to secure ideas from people in relation to how well it works for them and what changes are needed to make it fit for purpose going forward. It is also a place for on-line discussion for people to share thoughts, comments and ideas about Citizen Power and its 7 strands. Research is also underway to understand what social media resource exists in the city to identify and build on any best practice and not reinvent the wheel and this is being built into the delivery plan for this strand. This research will also highlight areas of collaboration as appropriate.

4.3 Scrutiny Committee Member Roles

The Committee will be aware that its Members are acting as champions for each of the seven separate project strands that make up the Citizen Power Peterborough Programme. Informal induction sessions are taking place to understand what level of input Members wish to have as the programme unfolds.

5. KEY ISSUES

5.1 None

6. IMPLICATIONS

6.1 Citizen Power: Peterborough is a city-wide programme and is the City's 'Big Society' project. The overarching aims are to develop sustainable, active citizenship in Peterborough focusing on new ways in which to support local people and communities to take action and make a positive difference in their areas.

7. CONSULTATION

7.1 Engagement with local people and organisations is key to the success of this programme. Focus groups were an important part of the scoping stage and ongoing local input is planned to ensure the programme truly has a Peterborough focus. The latter part of this input is beginning to unfold as connections with grass roots groups are being made through organisations including Peterborough Council for Voluntary Services.

8. NEXT STEPS

8.1 Feedback and challenge from Members will inform the ongoing development plan for the Citizen Power Programme and its seven strands.

Citizen Power: Peterborough will continue until 2012 with different strands being considered at future meetings of the Scrutiny Committee.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

10. APPENDICES

- Arts and Social Change Strand Action Plan – Appendix 1



Citizen Power Peterborough Strand Action Plan

Strand name
Peterborough Arts and Social Change
Strand point of contact:
RSA: Jocelyn Cunningham Peterborough: Gillian Barclay, Vivacity
Description
<p>Peterborough Arts and Social Change will explore the role of the arts and imagination in building a sense of belonging in Peterborough and underpin engagement for the entire programme of Citizen Power. Artistic interventions and creative processes will enable and support citizens as well as those in key roles in Peterborough to develop better understandings of needs, build joint aspirations and share ideas and solutions. This will be done through a range of programmes that will help to shape a new creative and artistic hub in the city. This is not an arts project, nor a research project that uses the arts, but a practical re imagining of how social change and the arts can work together to help people help themselves.</p>
Aims and outcomes
<p>The aims of the strand are:</p> <ul style="list-style-type: none"> ▪ to deliver high quality creative experiences through the arts that build and extend community engagement ▪ to inspire and strengthen shared experiences through the arts, as valuable in and of themselves ▪ to inform the processes employed across all aspects of Citizen Power in order to understand how arts interventions impact upon attachment, participation and innovation ▪ to support and build a self sustaining network of locally based artists who can both contribute to the artistic aspirations of Peterborough and be an active part of the arts offer regionally. <p>The strand will deliver the following outcomes: <i>For locally based practitioners:</i> direct opportunities to work with the whole Arts & Social Change programme in order to bring creative approaches to the encouragement of civic participation in Peterborough; networking opportunities within the Creative Gatherings that support the development of a locally based artistic infrastructure; professional development opportunities through the Creative Gatherings that additionally link with opportunities presented by the commissions and residencies programmes; greater connectivity with other sectors in Peterborough as well as regionally leading to a greater capacity for future work <i>For residents of Peterborough:</i> opportunities to engage creatively with the Residencies and Commissions that will invite participation in an imaginative and personally engaging way; an increase in the quality, quantity and profile of the artistic offer in Peterborough <i>For Peterborough City Council and the Arts Council:</i> a new set of tools for community engagement through creativity, an increase in locally based artists equipped to broker community development, an increase in funding applications from Peterborough that are informed by the aims of the Citizen Power programme; the development of a creative and artistic centre in Peterborough that is valued by local professionals, attended to and</p>

participated in by local residents and is a high quality artistic offer.
For the RSA: the arts strand will contribute to the body of evidence that can articulate the role the arts play in affecting social change; join and contribute to a larger community addressing the same and begin to play a leading role in such work.

What does success look like?

A self sustaining network of locally based artists equipped to develop and broker change within their own communities that is also able to feed into a sustainable and high quality arts provision leading to an artistic hub based in the city.

Background

Why are we doing this? Why is it important?

The low levels of civic participation and 'attachment' to place in Peterborough identified in the scoping report can be directly addressed through the ability of the arts to build trust, empathy and well being. Peterborough has 'pockets' of community engagement and arts activity, however there is a lack of connectivity and a tendency for groups to remain isolated within their own domain. The Arts and Social Change programme directly targets the building of networks that encourage those of different perspectives and backgrounds to create shared experiences and values, built through imaginative meeting points. Creativity works through a common language of participation and self expression and is a fundamental part of building aspiration. It offers the necessary space for re-imagining what Peterborough can be; vital in a time of significant population growth and change in the city. The challenges for Peterborough are common for most medium sized cities in the UK; the Arts and Social Change programme offers the potential for transferable models of integrated creative engagement approaches, highlighting the crucial role for using the arts as a core aspect of place making. In times of austerity, the wealth of existing creative skills within our cities remains untapped; this is about using the arts to help retool the population as local citizens.

Activity

Arts and Social Change will be delivered through an integrated framework of strands where each strand will support and reinforce the other four. For example, integrating arts practice into the delivery of the programme will in turn strengthen the arts community in Peterborough as would the commission of high quality artistic interventions. The strands are:

1. Public Events (Creative Gatherings, Interdisciplinary events)
2. Local Creative Interventions for Place Making
3. Artists residencies
4. Commissions (Made in Peterborough)

A summary of each strand is as follows:

1. Public Events

Creative Gatherings

A facilitated space for creative practice for those who live and work in Peterborough. Seven Creative Gatherings will be held throughout the programme every 4 months, rotating in spaces that capture the imagination in and around Peterborough. The Creative Gatherings will support the development of other programmes that involve locally based artists such as Experiments in Place Making and Dialogue in Action.

Interdisciplinary Events

Three interdisciplinary events will offer a forum for how the arts address issues of community and environmental sustainability, bringing experts and inspirational interventions to encourage debate and filter the resulting dynamism into the strands of activity. They will link thematically with the aspirations of Citizen Power and relate to the rich offer of events across the programme.

2. Local Creative Interventions for Place Making

Experiments in Place Making

Locally Based Artists Partnering Within Local Neighbourhoods

There will be seven opportunities to explore and extend creative practice as a resource in developing new approaches to place-making and working within the Community Action Plan framework for each Neighbourhood Council.

Dialogue in Action

Ten partnerships of artists with professionals in Peterborough's public sector pertinent to the Citizen Power agenda

The programme will seek out potential partnerships, for example, a visual artist and a housing officer, a writer and a police officer - offering the public sector professionals insights around creative processes and for artists to gain a 'fly-on-the-wall' experience of an aspect of life in a sector that interests them. These partnerships, as with the Experiments in Place Making could lend themselves to future opportunities and funding bids.

3. Artists residencies

Two artists resident part time hosted within a community in Peterborough for 1 year
There will be two year long artist residencies with artists of differing arts disciplines, 'resident' within a community on a part time basis over the period of a year. (March 2011 – March 2012). Artists will be selected through a tendering process and community groups will develop briefs and bid for the programme with final selection of artists to go through community hosts.

4. Commissions (Made in Peterborough)

Two commissions for inspiring interventions in central Peterborough. Both commissions will be bespoke interventions based on core themes in Citizen Power. The first one will be focussed upon engagement itself and take place over the autumn of 2010. The lead artist for this commission will be Ruth Ben Tovim of ENCOUNTERS, their engagement will be over the period of 4 months.

It is our intention that creative interventions through the arts will weave through the entire programme and address the core aims of the project. All Citizen Power strands will, as a matter of course, be invited to engage with wider opportunities of arts engagement in the city, such as Platform Peterborough.

Partners

PCC: Julie Rivett (and Neighbourhood Managers)

Arts Council: Belinda Bryan

Co-deliverers:

Creative Gatherings and local interventions: Chris Higgins, Fiona Lesley, The Map Consortium

Residencies: Donna Lynas, Wysing Arts Centre

Made in Peterborough commissions: Michaela Crimmin

Interdisciplinary Events: Emma Ridgway, RSA

Key local and regional creative practitioners:

Open Studio: Sue Shields, Anita Bruce, Blok Collective: Stuart Payn, Keely Mills, Kate Hall
Eastern Angles, NIE

Seek to engage:

Broad range of locally based artistic organisations from professional bodies such as the Key Theatre to community bodies such as choirs, amateur theatre companies, arts teachers and ad hoc and isolated artists and in particular, seeking engagement from ethnically and culturally diverse traditions.

Story of strand development

All co deliverers will document the ideas and developmental processes in multi formats from photographic journals to reports with attention to starting points and the objectives of each strand.

Each of the core strands, Creative Gatherings, residencies and commissions will have a themed seminar and a summary report published on the RSA website that captures both the key learning of the innovative aspects of the strand as well as inviting further relevant

learning from other initiatives and will seek to provide thought leadership as a result. These seminars will contribute towards informing a pamphlet on *Arts in a Time of Austerity* on the role of arts and creativity in building the Big Society and helping public services and places meet the challenges of austerity.

In addition, Arts and Social Change will commission the animation of two selected pamphlets from across the Citizen Power Programme.

Contributing to this output will be the Creative Learning Sounding Board, an advisory group comprised of diverse and practice based specialists – those who have a strong background in applied arts, educational and community practice, with an understanding of the complex and varied sectors that are present within the Citizen Power agenda. This body would visit the work on the ground across the Arts and Social Change programme three times each year and subsequently convene to provide observations, critique and practical solutions. This sounding board would:

- Provide quality assurance (from an understanding of on the ground practice)
- Provide specialist advice and feedback and act as a 'critical friend'
- Link with external networks and similar programmes
- Ambassadorial role for the programme

A key factor in the composition of this Board is an arms length, external voice and therefore, it is essential that members would not be delivering on any aspects or seen as critical stakeholders. This is not a decision making process but an opportunity to consult with peers unrelated to the programme directly. This tier of governance also offers this programme robust credibility.

Timeframe

Key highlights on a month by month basis until July 2012
(Enclosed)

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 8
10 NOVEMBER 2010	Public Report

Report of the Head of Neighbourhoods

Report Author – Julie Rivett
Contact Details – 01733 864080

NEIGHBOURHOOD COUNCILS PROGRESS REPORT

1. PURPOSE

To provide the Strong and Supportive Communities Scrutiny Committee with an update on the progress and review of Neighbourhood Councils so far in order that the Committee can provide scrutiny of and input into their continuing development.

2. RECOMMENDATIONS

The Committee are asked to scrutinise the progress of the Neighbourhood Councils and the proposals for a way forward.

3. LINKS TO SUSTAINABLE COMMUNITY STRATEGY

Neighbourhood Councils are contributing to the empowerment and citizenship agenda, which underpins the Sustainable Community Strategy.

4. BACKGROUND

Interim measures were implemented after a six month review of Neighbourhood Councils. These included steps to make the meetings less formal. Measures were introduced to ensure Neighbourhood Councils discuss subjects which have a wider appeal to the community as a whole and which will encourage participation. Neighbourhood Councils have now been in operation for a year and a review of the current framework is underway.

The progress across the 7 councils has been mixed but there are some key observations emerging that are common to all:

- The current structure is starting to be embedded and recognised and there is some acknowledgement of the merit of Neighbourhood Councils and their role in the decision making structure
- Neighbourhood Councils have had very active, open and honest discussions on some major issues that affect residents including Site Allocations, Houses in Multiple Occupation, the Local Transport Plan, the new hospital, anti social behaviour, the use of community facilities in their relevant area and the community action planning process
- Members have been able to demonstrate public accountability in their role as community leaders in representing the views of their residents. An example of this is Peterborough North Area Committee who had a robust discussion about dog control orders. This was an issue raised by an elected Member on behalf of residents. After the discussion elected Members voted in a public forum to express their views. This vote has directly influenced the work of officers. As another example, Neighbourhood Councils for the South have made budget decisions for their capital spend of £25k. This spend was influenced by residents, who had the opportunity to express their views, before elected Members voted in a public forum on suggestions

- The small size of Neighbourhood Council areas allows them to be really local, focussing on very specific Neighbourhood issues. The exception to this is Rural North which is geographically large and encompasses all villages in the North of the City. These often have very different needs, aspirations, issues and plans to each other
- Informal seating, with Members seated within the Community, has proved popular with the majority of Members and attendees. Feedback from the community has included a further opportunity to talk to Members informally and discuss subjects that they would not have previously had the opportunity to discuss
- Several departments have been using Neighbourhood Councils as a consultative body, advertising that they will be displaying information and asking opinions, immediately before the start of the Neighbourhood Council meetings. This has proved popular with residents, Members and officers.

There are, however a number of key issues that are emerging highlighted by Members, partners and residents, but also as part of the review process and these are set out below.

5. KEY ISSUES

- (i) There are currently 28 Neighbourhood Council meetings each year, all requiring a substantial amount of preparation, officer and Member input. There have been criticisms of the costs involved and the amount of resource that is necessary for each one, and this is especially relevant in the context of current budget proposals. This is in addition to an already full democratic calendar and Member, officer and partner involvement in a wealth of external meetings. Furthermore, the complex issues that are often raised at meetings are often not brought to a satisfactory conclusion before the next meeting is scheduled with insufficient time for proper problem solving and the implementation of a sustainable solution.
- (ii) Neighbourhood Councils are still not completely aligned to Neighbourhood Panel boundaries and their relationship to each other requires clarification. Feedback from Members has highlighted the need for affirmation of the roles and responsibilities they should play within Neighbourhood Panels and Councils.
- (iii) There remains a significant amount of tension between Parish Councils and the Rural North Neighbourhood Council. Parishes are accepting of the Neighbourhood Council concept and welcome decision making at a local level. However, they would like to see an alternative structure for the rural areas of Peterborough.
- (iv) Resident attendance at Neighbourhood Councils is still patchy. This could be related to a lack of understanding as to the purpose of Neighbourhood Councils or a belief in whether they can truly influence decision making through them. Alternatively, communication with residents could be a barrier. Advertising meetings and appropriate marketing is still highlighted by residents as a problem.
- (v) The existing Neighbourhood Council capital budget of £25k is a very small amount of money to make a tangible difference to an area. Although welcomed by all seven Councils as an opportunity to make a contribution towards projects which fulfil an identified priority within an area, it has frustrated some Members, residents and community groups.
- (vi) A further frustration has been a lack of decision making during the first year. Very few delegated responsibility decisions have been made and some Members have requested further publicity on the delegated responsibilities of Neighbourhood Councils.
- (vii) Neighbourhood Councils need to have ownership of the Community Action Plans for their area. This will allow and encourage real accountability for their content.

Moving Forward and Addressing the Issues

In recognising these issues, it is now essential that Neighbourhood Councils become more efficient with regard to delivery arrangements and cost, and that meaningful decision making takes place.

5.1 Frequency of meetings and roles and responsibilities

As part of the development of the new Medium Term Financial Plan it is proposed that the number of Neighbourhood Council meetings is reduced to 14 overall instead of the current 28. This would reduce costs but would also allow for proper planning, problem solving and progress to be made on the strategic issues affecting an area. They would continue to operate across the 7 existing areas and would take place in local community venues, but there would be absolute clarity about the level and type of decision making delegated to the Councils. This is to ensure that neighbourhood councils operate within a streamlined structure which is understood by all parties.

To achieve this there has been a review of the overall current complex meeting structures that operate within neighbourhoods to clarify roles and responsibilities of each and thus identify any duplications and/or opportunities for further alignment.

It is recognised that to strengthen local delivery and embed a positive approach towards how and by whom services are delivered, it would be essential to ensure that there are supportive engagement activities which surround the Neighbourhood Council structure. This would provide a strong infrastructure within each neighbourhood, reinforce opportunities for continued improvement and provide a formally recognised process to deal with issues head on.

In the Rural North area there is a commitment to evolve the current Neighbourhood Council structure to better serve rural issues and strengthen the relationship with Parish Councils. There is also a drive to reduce the number of meetings which involve rural Members and Parish Councillors and amalgamate where possible.

5.2 Alignment with Neighbourhood Panels and Community Partnerships

Neighbourhood Managers, part of whose role is to support local engagement and participation, need to lead a process whereby communities are supported to take a more direct role in the future of their own neighbourhood.

This approach would be in line with the spirit of the new national thinking around the 'Big Society' and localism. The relationship between local groups and Peterborough City Council, through the Neighbourhood Management team, will be critical as part of this process. The role of community groups as part of a wider Civil Sector would enable more creative solutions to be found for those seemingly intractable issues and challenges, and, for example, would enable a broader range of investment options to be considered and pursued.

To enable this to happen Neighbourhood Council meetings will continue to be aligned to the frequency of Full Council meetings and those of the Neighbourhood Panels and will operate at a strategic level with elected Ward Members having voting rights.

This is in recognition that the Neighbourhood Panels address the day to day issues raised by the local community. On-the-ground issues will continue to be raised at Neighbourhood Panels and Neighbourhood Delivery Teams will work together to solve these issues. Further engagement, through workshops, publicity and working with partners will be needed to further embed this framework.

With the overall intention of streamlining the relationships between the different operational functions and reducing the number of meetings held in neighbourhoods, community partnerships that serve the overall needs of a self defined neighbourhood will be encouraged. These partnerships will act as a key point of contact for Members and Officers to champion the needs of their area and actively work with service providers to help deliver on activities as identified within the area's Community Action Plan.

5.3 Action Planning responsibilities

Community Action Plans will continue to act as the overarching strategic plan for the Neighbourhood Council area, underpinned where available by more detailed Neighbourhood Investment Plans and/or Local Studies to ensure these also remain live documents. In recognition that in rural areas each village is very different there will no longer be one overarching Community Action Plan. Each village will be encouraged and supported to devise its own plan and Parish Councils will have the ownership of these. The responsibility for developing community action plans will transfer to colleagues in the Strategic Planning service in recognition of the importance of these plans in the long term growth and regeneration aspirations for the city.

5.4 Financial Responsibility

Although it is proposed that from the next financial year the existing £25k capital budget allocated to Neighbourhood Councils will be removed they will receive money from the Planning Obligations Implementation Scheme (POIS).

A total of 35% of the money received from POIS will be allocated to neighbourhood projects through Neighbourhood Councils and their associated Community Action Plans. Of this amount the money received will be broken down further into allocations for transport and communications, education and learning, community and leisure, emergency services, environment and health and adult social care. The table below shows the breakdown of this.

Infrastructure Type	Neighbourhood 'Pool'	Strategic 'Pool'
Transport & Communication	25%	5%
Community & Leisure	7%	7%
Education & Learning	10%	10%
Emergency Services	18%	
Environment	15%	5%
Health & Adult Social Care		8%
Total	65%	35%

6. IMPLICATIONS

It is expected that applying the scrutiny process to the proposals for Neighbourhood Councils will help to improve attendance, make them accessible to all members of the community, and will be an effective vehicle to drive forward community plans.

7. CONSULTATION

Feedback has been gathered from a variety of sources in advance of making these proposals.

8. EXPECTED OUTCOMES

It is anticipated that Members will scrutinise and discuss the above suggestions and offer further advice.

9. NEXT STEPS

Following discussions at the Scrutiny Committee, any comments and recommendations will be taken forward as part of the ongoing development and review of Neighbourhood Councils

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

11. APPENDICES

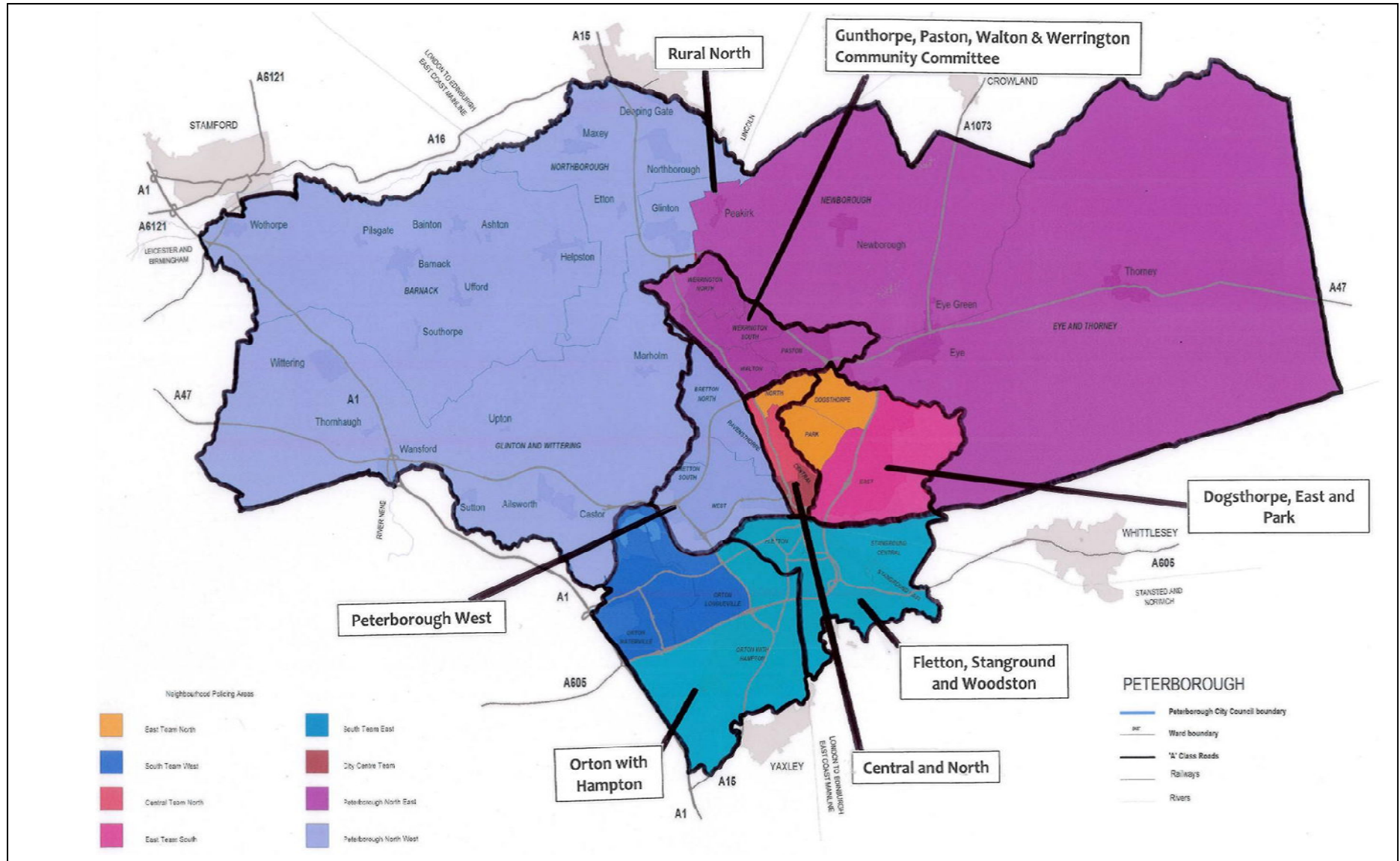
The current geographical arrangements for Neighbourhood Councils are shown at **appendix 1**.

Details of Wards represented at each Neighbourhood Council are shown at **appendix 2**.

Relevant extracts from the Council's Constitution relating to Neighbourhood Councils are included at **appendix 3**.

Appendix 1: Geographical Arrangements for Neighbourhood Councils

(Please note – Gunthorpe, Paston, Walton & Werrington Community Committee is now called Peterborough North Area Committee)



Appendix 2: Details of Wards represented at each Neighbourhood Council

<p><u>North and West Neighbourhood Management Area</u> Neighbourhood Manager – Julie Rivett Neighbourhood Council Chair – Cllr Pat Nash</p>	
<i>Neighbourhood Council Name</i>	<i>Wards Covered</i>
Rural North	Northborough, Barnack, Glington and Wittering, Newborough, Eye and Thorney
Gunthorpe, Paston, Walton and Werrington Community Committee – now called Peterborough North Area Committee	Werrington North, Werrington South, Paston and Walton
Peterborough West	Bretton North, Bretton South, West and Ravensthorpe
<p><u>Central and East Neighbourhood Management Area</u> Neighbourhood Manager – Cate Harding Neighbourhood Council Chair – Cllr Yvonne Lowndes</p>	
<i>Neighbourhood Council Name</i>	<i>Wards Covered</i>
Dogsthorpe, East and Park	Dogsthorpe, East and Park
Central and North	Central and North
<p><u>South Neighbourhood Management Area</u> Neighbourhood Manager – Lisa Emmanuel Neighbourhood Council Chair – Cllr Janet Goodwin</p>	
<i>Neighbourhood Council Name</i>	<i>Wards Covered</i>
Orton With Hampton	Orton with Hampton, Orton Longueville, Orton Waterville
Fletton, Stanground and Woodston	Stanground Central, Stanground East, Fletton

Appendix 3: Relevant extracts from the Council's Constitution relating to Neighbourhood Councils

Part 3, Delegations Section 3 - Executive Functions

3.13 Delegations to Neighbourhood Councils

- 3.13.1 The Leader retains responsibility for functions delegated and may exercise those functions in person regardless of further delegation.
- 3.13.2 To promote the Council's role as a community leader in its area, giving a 'voice' to the community and fostering good working relationships with the Council's partner organisations, Parish Councils the relevant authorities for Police, Fire, Probation and Magistrates' Court Services, Health and Social Care, Education and Youth services.
- 3.13.3 To assist the Cabinet in taking a leading role in promoting the economic, environmental cultural and social wellbeing of the area.
- 3.13.4 Setting area master plans, with action plans to support their delivery, within the community strategy.
- 3.13.5 Agreeing and monitoring plans for community development and social inclusion.
- 3.13.6 Setting the standards for street cleaning, abandoned vehicles and dog warden service.
- 3.13.7 Agreeing the yearly programme of works under s42 Highways Act 1980.
- 3.13.8 Giving permission for on-street activities or structures under the Highways Act 1980.
- 3.13.9 Designating conservation areas.
- 3.13.10 Setting the standards for strategic management and maintenance of parks, commons, sports grounds, playing fields, open spaces, burial grounds, allotments, public monuments, public toilets, ditches, streams and car parks (except central car parks) – this will include agreeing a yearly programme of works.
- 3.13.11 Naming and numbering streets if there are unresolved objections following consultation
- 3.13.12 Approving projects if it holds the budget for the project or the project is in its area
- 3.13.13 Act as consultees on all Executive and Council proposals that affect the area, particularly capital schemes affecting the area, including modifications to schools.
- 3.13.14 Act as consultees on Planning and Licensing applications in relation to the area, and report views to the relevant Committee.

Section 4 - Neighbourhood Councils Functions

4.1 Functions of the three Neighbourhood Councils

The Council has appointed Neighbourhood Councils, as set out below:

North and West:	3 Neighbourhood Councils
Central and East:	2 Neighbourhood Councils
South:	2 Neighbourhood Councils

The terms of reference apply to all Neighbourhood Councils. The Neighbourhood Councils will undertake the following in respect of the local area, subject to Council policy.

1.	Identify and, as far as it is able to do so within its budget, meet the needs of the community in the local area via consultation with, and involvement of, the community and other appropriate bodies.
2.	Develop Community Master Plans and Action Plans to support their delivery, and monitor their implementation.
3.	Be the primary focus for public involvement and consultation within the area, working closely with other public, private and voluntary agencies, and advising the Executive as appropriate on issues which affect the area.
4.	Carry out any non-Executive functions delegated by the council, and any Executive functions delegated by the Leader, in accordance with the Scheme of Delegations set out in Part 3 sections 1 and 3 of the Constitution
5.	Set the standards for, and seek agreement for changes from the Executive to services to meet local needs which are outside the immediate responsibility / budget of the Neighbourhood Council. Includes seeking agreement to revenue and capital expenditure to meet any changes. (If such changes would be contrary to the policy framework or contrary to or not wholly in accordance with the budget, then the matter would be referred to Council by the Executive)
6.	Act as consultees in respect of Planning and Licensing applications relating to the area.
7.	Be consulted on all Executive and Council proposals that affect the area, particularly capital schemes affecting the area, including modifications to schools.
8.	Monitoring local service delivery, considering the outcome of such monitoring and advising the Executive, and the relevant Scrutiny Committee or Commission as appropriate.
9.	Work closely with Scrutiny Committees and Commissions including suggesting items for scrutiny, and if required to become involved in reviews carried out by Scrutiny Committees and Commissions at the request of the Chairs.
10.	Recommend grants to local voluntary organisations and community groups, subject to the approved grant procedures.
11.	Make arrangements for the provision of information about local services and other information to people in the area.
12.	Act as a Community Forum where the Neighbourhood Council and members of the community can discuss areas of concern to them, such issues to include matters which are the direct responsibility of the Council and other issues which are the responsibility of other organisations.

Section 8 - Neighbourhood Councils Procedure Rules

1. TERMS OF REFERENCE

- 1.1 The terms of reference are as set out in Part 3, section 4 of this Constitution
- 1.2 Neighbourhood Councils may recommend to the Executive any proposal to create a Sub-Committee, Panel, Working Party, Board, or similar body to report to the Neighbourhood Council.

2. MEMBERSHIP

- 2.1 All members who are elected to the wards which form part of a Neighbourhood Council will be members of that Neighbourhood Council.
- 2.2 The Neighbourhood Councils are currently made up of the following wards:

2.2.1	Central and East -	C&E1: Central and North C&E2: Park, Dogsthorpe, East
2.2.2	South -	S1 : Stanground East and Fletton S2: Orton with Hampton, Orton Longueville, Orton Waterville
2.2.3	North and West -	N&W1 : Northborough, Barnack, Glinton and Wittering, Newborough Eye and Thorney N&W2: Werrington North, Werrington South, Paston and Walton N&W3 : Bretton North, Bretton South, West and Ravensthorpe

3. CALL-IN

- 3.1 Any decision may be called in by the most relevant Scrutiny Committee or Commission with call-in powers and considered by the relevant committee or a sub committee set up for that specific purpose.

4. CONFLICTS OF INTEREST

- 4.1 If a Scrutiny Committee/Commission is scrutinising specific decisions or proposals in relation to the business of an Neighbourhood Council of which the Councillor concerned is a member, then the Councillor may not speak or vote and must withdraw from the Scrutiny Committee / Commission meeting unless a dispensation is given by the Standards Committee.
- 4.2 Where a Scrutiny Committee / Commission is reviewing policy generally, a Member must declare his / her interest as a member of any relevant Neighbourhood Council, before the relevant agenda item is reached, but need not withdraw.

5. CO-OPTEEES

- 5.1 Neighbourhood Councils shall be entitled to co-opt, as non-voting members, external representatives, or otherwise invite participation from non-members where this is relevant to their work.
- 5.2 Each Neighbourhood Council will determine at its first meeting which local partners it wishes to issue a standing invitation to its meetings, and this will be reviewed regularly (at least annually). This is likely to include Parish Councils, representatives of local schools, and other interested local groups to be determined by each Neighbourhood Council.

6. MEETINGS OF THE NEIGHBOURHOOD COUNCILS

- 6.1 Each Neighbourhood Council shall hold four Ordinary meetings in each Municipal year. In addition, extraordinary meetings may be called from time to time, either by the Chair, any three members of the Neighbourhood Council, or the proper officer, if considered appropriate.
- 6.2 Meetings will generally be held in the week and if there is any disagreement about timing between the Chairman and other Members of the Council, the meeting will start at 7.00 p.m.
- 6.3 Neighbourhood Councils will normally meet in their areas, wherever possible in places accessible to everyone. However, they may meet in the Town Hall to deal with unfinished business from a previous meeting or to deal with business that is private because it is exempt or confidential.
- 6.4 After two hours, the Chairman will finish the item the Committee is on and decide whether to continue with the rest of the business or defer it to a future meeting.
- 6.5 Each agenda will include an open session during which any member of the public and any co-opted member can raise anything that affects the area.
- 6.6 Points raised in an address or in the open session can:
 - Be replied to at the meeting
 - Be discussed at the meeting
 - Be referred elsewhere
- 6.7 The Chair can decide that a point raised will be discussed at a meeting. No action can be taken until a report has been sent to a future meeting, but the Neighbourhood Council can:
 - Form an opinion
 - Express its opinion to another Council body or outside organisation
 - Ask for a report to a future meeting

7. AREA FORUM

- 7.1 In addition to the four Ordinary meetings, each area shall hold an Area Forum once a year, the subject of which will be determined by the Chairman in consultation with the relevant Neighbourhood Councils.

- 7.2 Area Forum meetings will normally be held in the second half of the municipal year, in a venue suitable for public participation.

8. PUBLIC PARTICIPATION

- 8.1 Ordinary meetings shall generally take place in public, and will be well publicised in advance.
- 8.2 At Ordinary meetings members of the public have the right to speak at any time, with the permission of the Chairman.
- 8.3 Neighbourhood Councils will comply with the Access to Information Rules set out in Part 4, Section 5 of the Constitution.

9. QUORUM

- 9.1 The quorum for an Neighbourhood Council meeting shall be at least 25% of voting members, to be not less than three.

10. VOTING

- 10.1 The City Councillor members of a Neighbourhood Council can vote. If a vote is tied, the Chairman has a casting vote.

11. CHAIRMAN AND VICE CHAIRMAN

- 11.1 The Chairman for each area will be appointed by Council each Municipal year. The Chairman will be responsible for all Neighbourhood Councils in the area, that is, there will be one Chairman for North and West, one Chairman for Central and East, and one Chairman for South.
- 11.2 The Vice Chairman will be appointed from the members appointed to the Neighbourhood Councils, and there will be one Vice Chairman appointed for each of the 7 Neighbourhood Councils.

12. WORK PROGRAMME

- 12.1 The Councils will be responsible for setting their own work programmes, in consultation with officers in Neighbourhood Management and Democratic Services teams.

13. AGENDA ITEMS

- 13.1 It must be made clear on the agenda for the meeting whether the decisions required relate to Executive functions or not.
- 13.2 Any member can submit an item of business to be included on the agenda of any Neighbourhood Council. The item will be included as long as the Member gives written notice to the Chief Executive by midday seven working days before the meeting (not including the day of the meeting).

13.3 Any resident or organisation that provides services to the area can put an item on the agenda if it is within the committee's terms of reference and they make the request in writing to Democratic Services at least ten working days before the meeting.

14. MISCELLANEOUS

14.1 If there is any gap in procedures, the appropriate action shall be entirely within the discretion of the Chairman.

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 9
10 NOVEMBER 2010	Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Performance Scrutiny and Research Officer

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN – 1 NOVEMBER 2010 TO 28 FEBRUARY 2011

1. PURPOSE

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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**PETERBOROUGH CITY
COUNCIL'S FORWARD PLAN
1 NOVEMBER 2010 TO 28 FEBRUARY 2011**

FORWARD PLAN OF KEY DECISIONS - 1 NOVEMBER 2010 TO 28 FEBRUARY 2011

During the period from 1 November 2010 To 28 February 2011 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

Traffic Signals Maintenance Contract
Budget and Medium Term Financial Strategy (November and December)
Council Tax Base 2011/12
Museum Redevelopment Project
Award of Contract for Extension at Leighton Primary School
Award of Contract for Extension at the Beeches Primary School
Termination of Transitions Service Contract with YMCA

NOVEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Coneygree Lodge, Coneygree Road - KEY/01NOV/10</p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Coneygree Lodge at Coneygree Road.</p>	November 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborou gh.gov.uk	Public report will be available from the Governance team one week before the decision is made

<p>Delivery of the Council's Capital Receipt Programme through the Sale of land adjacent to Pupil Referral Unit (former Honeyhill School) Paston Ridings - KEY/02NOV/10</p> <p>To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of land adjacent to the former Honeyhill School.</p>	November 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.
<p>The Future of Peterborough Community Services (the provider arm of the Primary Care Trust) - KEY/03NOV/10</p> <p>For Cabinet to approve proposals from the Primary Care Trust regarding the future of Peterborough Community Services, including adult social care.</p>	November 2010	Cabinet	Scrutiny Commission for Health Issues	Internal Departments and Relevant Stakeholders as appropriate.	Denise Radley Executive Director of Adult Social Services & Performance Tel: 01733 758444 denise.radley@peterborough.gov.uk	Public report will be available from the Governance Team one week before the decision is made.

<p>Drug and alcohol misuse services for children and young people - KEY/04NOV/10 Provide an integrated drug and alcohol misuse service offering early intervention, prevention, targeted and specialist interventions to targeted groups of young people in Peterborough.</p>	November 2010	<p>Cabinet Member for Children's Services, Cabinet Member for Community Cohesion, Safety and Women's Enterprise</p>	Health Issues	Relevant Internal Stakeholders	<p>Pam Setterfield Assistant Head of Children & Families Services (0-13) Tel: 01733 863897 pam.setterfield@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>
<p>Traffic Signals Maintenance Contract - KEY/05NOV/10 Novation of contract from Traffic Signals UK Limited to Telent Technologies Services Limited</p>	November 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital Scrutiny Committee	Relevant internal departments	<p>Susan Fitzwilliam ITS Development Officer Tel: 01733 452441 susan.fitzwilliam@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken</p>
<p>Scheme of works at the Triangle, New England - Award of Contract - KEY/06NOV/10 Award of contract to construct Triangle Safety Scheme through Midlands Highways Alliance (MHA) – Medium Schemes Framework 1 (MSF) contract.</p>	November 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Environment Capital	Internal and external stakeholders as appropriate.	<p>Stuart Mounfield Senior Engineer Tel: 01733 453598 stuart.mounfield@peterborough.gov.uk</p>	<p>Public Report will be available from the governance team one week before the decision is taken.</p>

<p>Budget and Medium Term Financial Strategy - KEY/07NOV/10 Agree actions for dealing with grant reductions in 2010-11 financial year. Draft budget proposals and Medium Term Financial Strategy to 2015/16 to be agreed as a basis for consultation.</p>	November 2010	Cabinet	Sustainable Growth	Report forms the basis of consultation with stakeholders, prior to further consideration by Cabinet in February 2011 and subsequent endorsement at full Council.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken.
<p>Review of Charges for Allotments - KEY/08NOV/10 To agree the charges for the use of Allotments for the forthcoming year.</p>	November 2010	Cabinet Member for Resources	Sustainable Growth Scrutiny Committee	Relevant ward members, internal Departments and external stakeholders as appropriate.	Commercial Services Director	Public Report to be available from the Governance team one week before the decision is made
<p>Award of Contract for Extension at the Beeches Primary School - KEY/09NOV/10 Award of Contract for Extension to increase pupil numbers at the Beeches Primary School, following competitive tendering process.</p>	November 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments and external stakeholders.	Alison Chambers Asset Development Officer alison.chambers@peterborou gh.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Award of Contract for Extension at Leighton Primary School - KEY/10NOV/10 Award of Contract for Extension to increase pupil numbers at Leighton Primary School, following competitive tendering process.</p>	November 2010	Cabinet Member for Education, Skills and University	Creating Opportunities and Tackling Inequalities	Internal departments and relevant stakeholders.	Alison Chambers Asset Development Officer alison.chambers@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Contract Award - Adult Drug Treatment Services - KEY/11NOV/10 To award the contracts for the delivery of Adult Drug Treatment Services</p>	November 2010	Cabinet Member for Community Cohesion, Safety and Women's Enterprise	Strong and Supportive Communities	Internal departments as appropriate Safer Peterborough Partnership	Gary Goose Community Safety Strategic Manager Tel: 01733 863780 gary.goose@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.
<p>Termination of Transitions Service Contract with YMCA - KEY/12NOV/10 To authorise termination of the contract due to reduction in funding.</p>	November 2010	Cabinet Member for Children's Services	Creating Opportunities and Tackling Inequalities	Internal departments and external stakeholders.	Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Floating Support Contract: Cross Keys Homes Extension of Contract – KEY/13NOV/10 Extension of contract to provide a generic floating support service for clients with housing support needs.</p>	November 2010	<p>Cabinet Member for Housing, Neighbourhoods and Planning</p>	Strong and Supportive Communities	Internal Departments and Relevant Stakeholders as appropriate.	<p>Belinda Child Housing Strategic Manager belinda.child@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Passenger Transport Framework Tender – KEY/14NOV/10 Requirements for special educational needs and mainstream school contract.</p>	November 2010	<p>Cabinet Member for Education, Skills and University</p>	Creating Opportunities and Tackling Inequalities	Internal stakeholders.	<p>Cathy Summers Team Manager - Passenger Transport Contracts and Planning cathy.summers@peterborough.gov.uk</p>	Public report will be available from the Governance Team one week before the decision is made.
<p>Security Framework Contract – KEY/15NOV/10 Award of framework contract split into two lots: security services such as manned security guarding, patrolling, key holding and alarm response for PCC sites; and cash collection and cash in transit services, delivering services for the council such as collecting cash from parking meters and banking it securely.</p>	November 2010	<p>Cabinet Member for Resources</p>	Sustainable Growth	Internal and external stakeholders as appropriate	<p>Matthew Rains P2P Manager Tel: 01733 317996 matthew.rains@peterborough.gov.uk</p>	A public report will be available from the governance team one week before the decision is taken

DECEMBER

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Peterborough Planning Policies DPD – ‘Preferred Options’ version - KEY/01DEC/10 To agree draft planning policies, for subsequent public consultation</p>	December 2010	Cabinet	Sustainable Growth	Internal and External as appropriate.	Richard Kay Strategic Planning Manager richard.kay@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is made.
<p>Village Design Supplementary Planning Document (Draft version for consultation) - KEY/02DEC/10 To agree a draft SPD, for subsequent public consultation.</p>	December 2010	Cabinet	Sustainable Growth / Rural Communities	Internal and External as appropriate	Richard Kay Strategic Planning Manager richard.kay@peterborough.gov.uk	A public report will be made available from the governance team one week before the decision is made.
<p>Museum Redevelopment Project - KEY/03DEC/10 To authorise the award of the contract for the Museum Redevelopment project.</p>	December 2010	Deputy Leader and Cabinet Member for Culture, Recreation and Strategic Commissioning	Strong and Supportive Communities	Consultation will take place with relevant internal stakeholders as appropriate	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Delivery of the Council's Capital Receipt Programme through the Sale of Land and Buildings - Vawser Lodge Thorpe Road - KEY/04DEC/10 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Vawser Lodge</p>	December 2010	Cabinet Member for Resources	Sustainable Growth	Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Council Tax Base 2011/12 - KEY/05DEC/10 To agree the calculation of the council tax base for 2010/11</p>	December 2010	Cabinet	Sustainable Growth	Relevant internal and external stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken
<p>Budget and Medium Term Financial Strategy - KEY/06DEC/10 Consider Local Government Finance settlement and agree updates to draft budget proposals and Medium Term Financial Strategy to 2015/16 if necessary</p>	December 2010	Cabinet	Sustainable Growth	Relevant internal and external stakeholders	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.Pilsworth@peterborough.gov.uk	A public report will be available from the governance team one week before the decision is taken.

<p>Peterborough Local Investment Plan - KEY/07DEC/10 Document for submission to the Homes and Communities Agency, drawn largely from the Integrated Development Programme (Adopted December 2009). The LIP is the first stage towards applying for funding from the HCA for primarily housing-related project aspirations in the City.</p>	December 2010	<p>Leader of the Council and Cabinet Member for Growth, Strategic Planning and Economic Development</p>	Sustainable Growth	Internal and External stakeholders as appropriate.	<p>Andrew Edwards Head of Peterborough Delivery Partnership Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>A public report will be available from the governance team one week before the decision is taken.</p>
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JANUARY

THERE ARE CURRENTLY NO KEY DECISIONS SCHEDULED FOR JANUARY.

FEBRUARY

THERE ARE CURRENTLY NO KEY DECISIONS SCHEDULED FOR FEBRUARY.

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**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
WORK PROGRAMME 2010/11**

Updated: 2 NOVEMBER 2010

Meeting Date	Item	Progress
16 June 2010 <i>Draft Report 31 May</i> <i>Final Report 7 June</i>	CRIME AND DISORDER SCRUTINY COMMITTEE	
	Designated Public Place Order (DPPO) To scrutinise the proposed Designated Public Place Order Contact Officers: Katy Softley, Christine Graham	The Committee: <ul style="list-style-type: none"> • Endorsed the proposed Designated Public Places Order; and • Recommended the adoption of the Designated Public Places Order to Full Council.
	Cessation of the Comprehensive Area Assessment To receive a report from the Executive Director of Strategic Resources regarding the coalition Governments plans to abolish the Comprehensive Area Assessment. Contact Officer: Executive Director of Strategic Resources	The Committee noted the report and requested that they be advised of how performance monitoring would take place when details became available.
	Review of 2009/10 and Future Work Programme To review the work undertaken during 2009/10 and to consider the future work programme of the Committee Contact Officer: Paulina Ford	Items for inclusion into the work programme were discussed. It was agreed that at the next Group Representatives meeting on 29 June these items would be scheduled into the work programme.
21 July 2010 <i>Draft Report 5 July</i> <i>Final Report 12 July</i>	CRIME AND DISORDER SCRUTINY COMMITTEE	
	Integrated Offender Management Programme To scrutinise and assess the effectiveness of the Integrated Offender Management Programme. Contact Officer: Detective Chief Inspector Gary Goose: Safer Peterborough Strategy Manager	Recommendation sent to Councillor Lee and Councillor Fitzgerald as the Council's representatives on the Cambridgeshire Police Authority on 11 August for response.

Meeting Date	Item	Progress
	<p>The Big Debate – Issues Report To consider the issues which were identified at the Big Debate meeting held in February 2010.</p> <p>Contact Officer: Paulina Ford</p>	<p>Big Debate Issues report discussed at the Group Representatives meeting on 16 August and formal response to be presented at September meeting.</p>
	<p>Citizen Power Programme To receive a report introducing the Citizen Power Programme in Peterborough.</p> <p>Contact Officer: Adrian Chapman, Head of Neighbourhood Services</p>	<p>Lead Member Champions have been assigned to the strands of the Citizen’s Power Programme.</p>
<p>15 September 2010 <i>Draft Report 30 August</i> <i>Final Report 6 Sept</i></p>	<p>Community Cohesion Strategy 2010 To scrutinise and comment on the Draft Community Cohesion Strategy 2010 and make any necessary recommendations.</p> <p>Contact Officer: Jawaid Khan, Cohesion Manager</p>	<p>The final Community Cohesion Strategy to come back to the Committee after the consultation process had been completed and all comments had been considered.</p>
	<p>Citizen Power: Peterborough To scrutinise the work being done on the Civic Commons Strand and the Building Recovery Capital Strand of the Citizens Power Programme and make any necessary recommendations.</p> <p>Contact Officer: Graeme Clark</p>	<p>Progress report on the Civic Commons and Recovery Capital Project to be brought back to the Committee in six months time.</p>
	<p>Scrutiny Big Debate – Issues Report To scrutinise and consider the formal response to the issues raised at the Scrutiny Big Debate.</p> <p>Contact Officer: Adrian Chapman, Head of Neighbourhoods</p>	<p>Progress report to be brought back to the Committee in six months time paying particular attention to Restorative Justice.</p>

Meeting Date	Item	Progress
10 November 2010 <i>Draft Report 25 Oct</i> <i>Final Report 1 Nov</i>	Portfolio Progress Report from Cabinet Members relevant to the Committee <ul style="list-style-type: none"> ➤ Cabinet Member for Housing, Neighbourhoods and Planning ➤ Cabinet Member for Business Engagement 	
	CRIME AND DISORDER SCRUTINY COMMITTEE	
	Designated Public Place Order (DPPO) To scrutinise the proposed Designated Public Place Orders and assess the impact and effect of those already in place and make recommendations regarding proposals for delegating DPPO decision making to Neighbourhood Councils. Contact Officers: Christine Graham	
	Citizen Power Programme – Arts and Social Change To scrutinise the work being done on the Arts and Social Change Strand of the Citizens Power Programme and make any necessary recommendations. Contact Officer: Graeme Clark	
	Citizen Power Programme – Making Social Media Social To scrutinise the work being done on the Making Social Media Social Strand of the Citizens Power Programme and make any necessary recommendations. Contact Officer: Graeme Clark	
	Neighbourhood Councils – Progress Report To scrutinise and comment on the progress of the Neighbourhood Councils and make any necessary recommendations. Contact Officer: Adrian Chapman	

Meeting Date	Item	Progress
19 January 2011 <i>Draft Report 3 Jan</i> <i>Final Report 10 Jan</i>	CRIME AND DISORDER SCRUTINY COMMITTEE	
	Adult Drug Treatment Plan To scrutinise and comment on the Adult Drug Treatment Plan and make any necessary recommendations. Contact Officer: Karen Kibblewhite	
	Citizens Power Programme – Peterborough Curriculum To scrutinise the work being done on the Peterborough Curriculum Strand of the Citizens Power Programme and make any necessary recommendations. Contact Officer: Graeme Clark	
	Citizen Power Programme – Civic Health Audit To scrutinise the work being done on the Civic Health Audit Strand of the Citizens Power Programme and make any necessary recommendations. Contact Officer: Graeme Clark	
	Cultural and Leisure Trust To Scrutinise the progress of the Cultural and Leisure Trust Contact Officer: Kevin Tighe	
	Cohesion Action Plan To scrutinise the delivery of the Cohesion Action Plan and make recommendations. Contact Officer: Jawaid Khan, Cohesion Manager	
	Portfolio Progress Report from Cabinet Member relevant to the Committee <ul style="list-style-type: none"> ➤ Cabinet Member for Community Cohesion, Safety and Women’s Enterprise ➤ Deputy Leader and Cabinet member for Culture, Recreation and Strategic Commissioning 	

Meeting Date	Item	Progress
9 March 2011 <i>Draft Report 21 Feb</i> <i>Final Report 29 Feb</i>	CRIME AND DISORDER SCRUTINY COMMITTEE	
	Safer Peterborough Partnership Plan To scrutinise and comment on the Safer Peterborough Partnership Plan 2010/2011 prior to its consideration by the Executive. Contact Officer: Christine Graham	
	Homelessness Strategy To scrutinise and comment on the Homelessness Strategy and make any necessary recommendations. Contact Officer:	
	Citizen's Power Programme – Overall Governance and Programme Review To scrutinise and review the work that has been done on the Citizens Power Programme and make any necessary recommendations. Contact Officer: Graeme Clark	
	Section 75 Pooled Funding Arrangements for Substance Misuse Services Contact Officer: Karen Kibblewhite	

Items for consideration on the work programme:

1. Proposals for Peterborough to submit proposals under the **Sustainable Communities Act (SCA)** process prior to presenting to Government.
2. Report on **Restorative Justice Practices** in Peterborough by Dr Hilary Cremin, To scrutinise the outcomes of a study completed by Dr Hilary Cremin on Restorative Justice Practices in Peterborough at City Schools. Contact Officer: Paul Phillipson, Executive Director of Operations
3. Community Cohesion Strategy 2010 – request at meeting on 15 Sept to be brought back to the Committee after consultation process.
4. Big Debate – Issues Progress Report – March 2010

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